

24 January 2024

Dear Student and Parent/Guardian

It is with great excitement that we share with you the final arrangements for the **First Year On-Campus Registration** on **Monday, 29 January 2024 (Pretoria Campus)** and **Wednesday, 31 January 2024 (Stellenbosch Campus)**.

PROGRAMME FOR ON-CAMPUS REGISTRATION DAY

See attached the Pretoria/Stellenbosch **On-Campus Registration Time Schedules**. Please ensure you arrive on time, in the timeslot allocated to you.

When you arrive at the campus, you will be guided through the following processes:

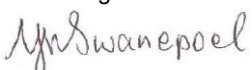
- Present your proof of Academic Registration (either in digital format or hard copy)
- Submission of compulsory original **certified** documentation (ID Document, Matric Result Statement/Certificate)
- Fitting and issuing of the uniform
- Issuing of textbooks
- Student card photo to be taken
 - Kit and implements will be issued during the first week of training.

FRIENDLY REMINDERS

- If you have completed the online registration process, and all financial commitments are in place, your **Proof of Registration** has been emailed to you (student and account responsible as on student file). If you have not received your Proof of Registration, please email Theresa van Wyk (careerinfo@isacarstens.co.za) immediately. **You must present your Proof of Registration to receive your uniform and textbooks.**
- If you are in the process of applying for a student/study loan or bursary, you will be required to submit a **pre-approved bank letter** or an **approval letter** from the sponsor to the finance department by **Friday, 26 January 2024 at 12:00 at the latest** (finance3@isacarstens.co.za). This is a compulsory step in the registration process for issuing proof of registration.
- **If your registration/finances are not finalised by the above date, you must register on-campus on Friday, 2 February 2024, at 08:00.**
- **Isa Residence students** can report at the hostel any time between **08:00 and 16:00**. You must show proof of academic registration.
- The compulsory welcome programme will start on **Tuesday, 30 January 2023 (Pretoria Campus)** and **Thursday, 01 February 2024 (Stellenbosch Campus)**. You will receive these schedules on the day of registration.

We look forward to welcoming you to the Isa Carstens Family.

Kind Regards



Mrs Yolandé Swanepoel
Academic Head