

Dear Parent / Student

Thank you for your enquiry regarding accommodation at the Isa Dameskoshuis (Isa Residence) Pretoria. We trust that you will find the information informative and helpful.

Isa Dameskoshuis Pretoria consists of two hostels which are operated under two different companies. The details in this letter is applicable on both hostels. We offer an exclusive residence in a picturesque setting, is centrally situated and on the same premises than the Isa Carstens Academy.

Isa Dameskoshuis Pretoria has contracted the management services (including cleaning and catering services) of the Residences to Feedem Group (Pty) Ltd. Feedem will also provide the meals and in order to ensure a nutritional well-balanced meal, we encourage our students to make use of the catering facilities. Menus are drawn up by the catering manager on site and the nutritional balance of each meal is ensured by the involvement of the Feedem Group's dietician.

The following are provided:

- Double room accommodation with central bathrooms;
- Furnished** rooms (bedding excluded);
** Bed with storage box under bed, Bedside table, Mattress + Cover, Desk, Chair, Cupboard, Book shelf, Curtains, Towel rail, Notice board, mirror. Students must provide their own bedding – colour and style of their choice.
- LED study lamp;
- Panel heater, therefore no other heaters are allowed;
- Secure undercover parking;
- Self service laundry (at additional cost) with drying area;
- Communal lounge / recreation area / TV room;
- 24 Hrs secure access control plus additional control to living areas;
- Catering facilities for our students' specific needs (three meals per day are available);
- Water and electricity included, additional fee for own bar fridge;
- Internet facilities and WiFi available;
- Living in Residence Head;
- Close to medical facilities and shopping amenities;

Please Note: No portable air-conditioners allowed.

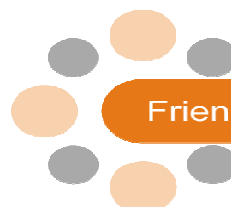
Only the common areas and bathrooms are serviced and students are responsible to clean their own rooms.

Accommodation Fees 2021

The Company realises the impact of the Covid-19 pandemic on the economy, hence the decision by the Board of Directors to keep the fees the same as 2020, despite increases in services, insurance and other premiums, etc.

Non-refundable application fee (due with application)	:	R 100-00
Non-refundable registration/administration fee (due on acceptance)	:	R 7 000-00
Accommodation for academic year inclusive of parking	:	R49 451-85
Compulsory initial meal fee – not refundable	:	R 5 000-00
Annual Breakage fee (refundable if no damage occur)	:	R 1 000-00
Key deposit (refundable on return)	:	R 200-00
Electricity fee for own bar fridge - optional	:	R 1 737-75

To avoid any delays on day of registration, all fees are due and payable no later than 11 January 2021. Students failing to make payment in advance, will not be allowed to occupy their room.



Discount applicable

Discount of 1% per month on all payments over initial R7 000.00 (Reg/Admin Fee) received up to 11 January 2021.

Banking details:	Block C
Beneficiary:	Isa Carstens PTA Campus (Pty) Ltd
Bank:	FNB Stellenbosch
Account No:	625 886 594 36
Branch Code:	200610
Type of Account:	Current
Reference:	Student name and surname

Study/Accommodation Loans

Arrangements for a study loan must please be made well in advance should it be necessary. We recommend that, as soon as a student has been accepted by the Isa Carstens Academy and the Isa Dameskoshuis Pretoria, application be made for the granting of financial study/accommodation assistance. Written proof (letter) of provisional approval from the financial institution must be provided on date of registration.

Refund Policy

If the accommodation cost and other fees are not paid on time, and/or the Recipient fails to comply with any other condition of this contract within 7 (Seven) days after the date of a registered letter addressed to the Recipient, the Supplier shall have the right, without prejudice to any other rights that the Supplier may have, to:

- immediately cancel this contract without any further notice to the Recipient; and
- evict the Recipient on 24 (Twenty Four) hour notice without prejudicing any other claims the Supplier might have; and
- all monies already paid by the Recipient to the Supplier as liquidated damages suffered by the Supplier.

Breakage Fee

This amount (R1 000-00) needs to be maintained throughout your daughter's stay in the residence. This is used for repairs, e.g. painting (not normal wear and tear) should there be any damage due to photo's, posters, etc. that was attached to or removed from the walls and or ceiling, or hooks applied to any wall, ceiling or door. A check list has to be completed and signed on occupation and vacation of the said room to identify any defects.

Initial Meal Fee

This amount (R5 000-00) is payable **no later than 11 January 2021** and will be used for meals during the initial period and to get the student started. **R3 000-00 of the above fee is non-refundable and compulsory.** Any balance will be paid out on vacation of the premises. Monies for future meals can also be paid into the above account. The student's **Name, Surname** and the word **Meals** should be used as the reference to enable us to upload and allocate the same to the correct meal account.

Banking details: Isa Pretoria Residence II; Bank: FNB; Acc No: 628 082 279 05; Branch Code: 200610; Type of Account: Current; Ref: Student name and surname

Huiskas

Huiskas fees (R750.00 per annum) are managed by the elected house committee and used for branded residence clothing, student functions held at the residence, etc. The house committee is responsible for the determination of the fee. This fee is due and payable 30 days after acceptance.

Banking details: Isa Carstens PTA Campus (Huiskas); Bank: FNB; Acc No: 625 956 606 08; Branch Code: 200610; Type of Account: Current; Ref: Student name and surname

Values and House Rules

The Isa Dameskoshuis Pretoria students are committed to respect each other as well as the Residences and adhere to house rules. The students at the Residences strive for integrity, honesty and loyalty and to proudly represent the Isa Dameskoshuis Pretoria. They facilitate individual growth through promoting their values as a foundation. We are very proud of our residence facilities and look forward to welcoming you at the Residence.

Should you require any further information please contact us on telephone number +27 12 940-5231 or via e-mail to infopta@isahostel.co.za.

Kind regards



**MS TANYA ANNANDALE
RESIDENCE HEAD**

B. LEADERSHIP & ACHIEVEMENTS (Mark where appropriate and specify if necessary)	
Head girl	
Head girl of hostel	
Deputy head girl	
Deputy head girl of hostel	
Prefect	
Hostel prefect	
House captain	
Sport/cultural/society/leader (e.g. sport team, orchestra, Scouts, etc.)	
Provincial/National leader	
School committees	
Special awards	
Other	
C. CULTURE (Mark where appropriate and specify if necessary)	
Music	
Drama	
Art	
Debating	
Eisteddfods	
Other	
D. ADDITIONAL INFORMATION (Mark where appropriate and specify if necessary)	
Physical challenges	
Medical Fund No.	
Plan and number	
Main member full names	
Main member ID number	
Other	
E. SPORT (Mark where appropriate and specify type of sport)	
Provincial/National team/s	
Club team	
School 1 st team/s	
School 2 nd team/s	
Any other team/social team	
Sport coaching or other	
Additional sport courses	
Other	
F. HOW DID YOU HEAR OF THE ISA DAMESKOSHUIS PRETORIA (Mark where appropriate and specify if necessary)	
Isa Carstens Academy	
Isa Student/Ex-Student	
House Committee Member	
School visit	
Open day/Career Expo	
Family / Friends	
Website	
Other	

G.1 DETAILS OF FATHER/GUARDIAN (Details of both parents must be completed please)												
Relationship	Father						Guardian					
Title	Prof		Dr		Mr		Mrs					
Surname							Initials					
ID Number												
Address Information												
Home address												
											Postal code	
Postal address (for accounts)												
											Postal code	
Home Tel Nr.												
Work Tel Nr.												
Cell Nr.												
E-mail												
Occupation												
Employer												
Parents income	R120 000 – R199 000				R200 000 – R299 000				R300 000 +			
G.2 DETAILS OF MOTHER/GUARDIAN												
Relationship	Mother						Guardian					
Title	Prof		Dr		Mr		Mrs					
Surname							Initials					
ID Number												
Address Information												
Home address												
											Postal code	
Postal address (for accounts)												
											Postal code	
Home Tel Nr.												
Work Tel Nr.												
Cell Nr.												
E-mail												
Occupation												
Employer												
Parents income	R120 000 – R199 000				R200 000 – R299 000				R300 000 +			

H. DECLARATIONS

Declaration by Student

I hereby declare that

- (a) the particulars furnished in this application are true and correct;
- (b) I fully understand that management is entitled to cancel my registration immediately, should it become apparent that any of the particulars furnished above in this application is untrue or incorrect;
- (c) that I have acquainted myself, and in the future will keep myself acquainted with the contents of the residence rules and regulations;
- (d) that I undertake throughout the academic year for which I register as resident, to abide by the rules and regulations of the residence and be subject to the disciplinary code and procedure of the residence.
- (e) that I undertake not to bring any claim, of whatever kind against Isa Carstens Pretoria Campus (Pty) Ltd or any employee of the residence, nor in any way whatsoever, hold the residence liable for any damage or loss, which I may incur or suffer personally, or in property of mine and which directly or indirectly arises from my participation during my period as resident. However, I will participate in activities on my own responsibility and will accept, on my own free will, the risk attached thereto;
- (f) that I authorise the residence management in the event of me requiring urgent medical treatment to get appropriate medical assistance and I accept responsibility for the payment of the costs thus incurred. I accept that the Residence has not arranged any medical or short term insurance on my behalf. I will immediately get the necessary medical advice or treatment if I have reason to suspect that I have any contagious or infectious disease capable of creating a risk for other persons through my participation in any aspect of residence activities;
- (g) that I undertake to pay punctually all such fees as the residence may from time to time charge during the academic year for which I register as a resident;
- (h) that I furthermore undertake to defray all legal costs arising for the residence in the event of my failure to discharge any duty relating to the payments mentioned in (g) above;
- (i) that accommodation is allocated for one academic year. A new application form must be completed at the end of each year of staying in the residence;
- (j) **Refund Policy:**
If the accommodation cost and other fees are not paid on time, and/or the Recipient fails to comply with any other condition of this contract within 7 (Seven) days after the date of a registered letter addressed to the Recipient, the Supplier shall have the right, without prejudice to any other rights that the Supplier may have, to:
 - immediately cancel this contract without any further notice to the Recipient; and
 - to evict the Recipient on 24 (Twenty Four) hour notice without prejudicing any other claims the Supplier might have; and
 - all monies already paid by the Recipient to the Supplier as liquidated damages suffered by the Supplier.

Signature of Student							
Date (DD/MM/YYYY)							

Declaration by parent/guardian

I hereby declare that

- (a) I have acquainted myself with the contents of, and consent to, the declaration by my daughter and that the particulars furnished by her in this application form are true and correct;
- (b) I consent in particular to my daughter's undertaking throughout all her years of residence to abide by the residence regulations and rules as laid down and reviewed from time to time by the board or by any other body or person attached to the Residence;
- (c) I accept jointly and severally responsibility with my daughter for the payment of all fees referred to which may become due and payable to the Residence during the year for which she registers as a resident at the Residence.

(d) Refund Policy :

If the accommodation cost and other fees are not paid on time, and/or the Recipient fails to comply with any other condition of this contract within 7 (Seven) days after the date of a registered letter addressed to the Recipient, the Supplier shall have the right, without prejudice to any other rights that the Supplier may have, to:

- immediately cancel this contract without any further notice to the Recipient; and
- to evict the Recipient on 24 (Twenty Four) hour notice without prejudicing any other claims the Supplier might have; and
- all monies already paid by the Recipient to the Supplier as liquidated damages suffered by the Supplier.

Signature of parent/guardian											
Capacity (Father/Mother/Guardian)											
Date (DD/MM/YYYY)	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>										

NB: THE FOLLOWING DOCUMENTS ARE REQUIRED TOGETHER WITH THIS APPLICATION:

- **LATEST ACADEMIC RECORDS**
- **DETAILED CV**
- **TESTIMONIALS**